

Conference proceedings:

The paper should meet the following requirements:

1. Currency, importance, and appropriateness of topic to the field

The topic should be cutting-edge, relevant, groundbreaking, or significant to the field and potential audience

2. Purpose, participant outcomes and session type

The conference paper should match the session type. The objectives and participant outcomes should be very clear.

3. Theory, practice, and/or research basis

The conference paper should refer specifically to the appropriate theory, practice, and/or research on which the presentation is based in a detailed, thorough, and comprehensible manner and should relate it directly to the presentation content.

4. Support for practices, conclusions, and/or recommendations

The conference paper should provide ample details indicating that the practices, conclusions, or recommendations will be substantiated.

5. Clarity of proposal as indicator of presentation quality

The conference paper should be well written and should suggest that the presentation will be of professional quality.

Title

The title should accurately reflect the session content and be clear to the intended audience

The title must

- **not exceed 10 words** (each part of a slashed or hyphenated word counts as one word)
- not include exclamation or quotation marks
- not include presenters' names, institutions, or published works
- capitalize all verbs, nouns, adjectives, adverbs, and pronouns; conjunctions, articles, or prepositions of fewer than four letters are not to be capitalized
- capitalize both terms of hyphenated compounds and the first word after a colon

Author names and affiliations

Please clearly indicate the given name(s) and family name(s) of each author and check that all names are accurately spelled. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lowercase superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and, if available, the e-mail address of each author.

Corresponding author

Clearly indicate who will handle correspondence at all stages of refereeing and publication also post-publication. Ensure that the e-mail address is given and that contact details are kept up to date by the corresponding author.

Abstract

A concise and factual abstract is required (**maximum 200 words**). Give a brief account of the most relevant aspects of the paper. An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, References should be avoided, but if essential, then cite the author(s) and year(s). Also, non-standard or uncommon abbreviations should be avoided, but if essential, they must be defined at their first mention in the abstract itself.

Keywords

Immediately after the abstract, provide **3-6 keywords**, using British or American spelling, but not a mixture of these, and avoiding general and plural terms and multiple concepts (avoid, for example, "and", "of"). Be sparing with abbreviations: only abbreviations firmly established in the field may be eligible. These keywords will be used for indexing purposes.

Paper length:

8-10 pages (not including title and reference pages) • 12 point font • Times New Roman • Double-spaced • Headings (where appropriate)
RTF format (Use the template)

Introduction: should explain the background work, the practical applications and the nature and purpose of the paper.

Body: should contain the primary message with clear lines of thought.

Sections (choose the one(s) from the list below):

1. Statement of the Problem
2. Objectives of the Study
3. Literature Review
4. Methodology
 - 4.1 *Research goal*
 - 4.2 *Participants (and Course Design)*
 - 4.3 *Data collection procedure*
 - 4.3 *Data analysis*
 - 4.4 ...
5. Results
6. Discussion

Conclusion

Acknowledgements (when appropriate)

References

Appendices (when appropriate)

Section headings: should be left justified, with the first letter capitalized and numbered consecutively, starting with the Introduction. Sub-section headings should be in capital and lower-case italic letters, numbered 1.1, 1.2, etc, and left justified, with second and subsequent lines indented.

Footnotes: footnotes should be avoided.

Tables: all tables should be numbered with Arabic numerals. Headings should be placed above tables, left justified. Leave one line space between the heading and the table. Only horizontal lines should be used within a table, to distinguish the column headings from the body of the table, and immediately above and below the table. Tables must be embedded into the text and not supplied separately.

References:

In the text	
Placement	<p>References are numbered consecutively in the order in which they are first mentioned in the text. Identify references in text, tables, and legends by bracketed numbers [1], and provide a list of references at the end of the article in numerical order using square brackets for the numbers. Reuse the original number assigned to the reference each time the reference is cited in the text, regardless of its previous position in the text.</p> <p>Insert the citation numbers at the relevant place in the text.</p> <p>As a general rule, reference numbers should be placed outside full stops and commas and inside colons and semicolons (but see exceptions below).</p> <p>Examples:</p> <p>Myopathy typically occurs in fewer than one in 10,000 patients on standard doses.[1]</p> <p>Most of the optimization methods proposed in previous studies are parametric methods.[3–7]</p> <p>Compared to the initial shape, the optimized surface shape can substantially improve the structural characteristics.[12,13]</p> <p>With this approach, the jagged-shape problem [8] caused by parameter-free method is resolved.</p> <p>The Mindlin–Reissner plate theory [15] posits that ... This approach was successfully implemented by Benders et al. [30] and Zhao [31] for modular NN.</p> <p>For this purpose, the NNs were widely used in structural inverse problems,[24] damage identification,[14,25] or parameters estimation,[26] among many applications.</p> <p>According to an early work of Litwinišzyn,[1] large-scale subsidence over a yielding underground geostucture can be modelled as a stochastic Markov process.</p> <p>See [11,12].</p> <p>See, for example, [1,3,10–13,15–20,22–25,27,28]. For some work along these lines, see [3,13,17,18,27].</p> <p>Other efforts are including the perturbation method described in [8,11,12,16]</p>

	<p>and the perturbation method described in [11,15].</p> <p>Further details about the BEM formulation and its validation are given in [17], where aspects like meshing strategy are explained thoroughly.</p> <p>The crack boundary was discretized using 10 discontinuous quadratic elements, where the crack-tip elements are discontinuous quarter-point (see [17,28]).</p> <p>When citing multiple references, use commas (without spaces) to separate them.</p> <p>Use an en dash to join inclusive first and last numbers, e.g. [2,3,4,5,7,10] would be abbreviated to [2–5,7,10].</p> <p>Give a note number even if the author is named in the text: Jones [10] has argued that ...</p> <p>Jones and Smith [12] have argued that ...</p> <p>If you want to name more than two authors in the text, use: Jones et al. [3] have argued that ...</p>
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Organization as author	British Medical Association. Book title: and subtitle. Abingdon: Routledge; 2012.
No author	HIV/AIDs resources: a nationwide directory. 10th ed. Longmont (CO): Guides for Living; 2004.
Chapter	Author AA. Book title: and subtitle. Abingdon: Routledge; 2012. Chapter 24,

	<p>Chapter title; p. 32–36.</p> <p>Author AA, Author BB. Chapter title. In: Editor EE, editor. Book title. Abingdon: Taylor & Francis; 2012. p. 229–232.</p> <p>Note that page numbers in the reference list are different to those in the text, with a space before the page number. In both cases NLM uses p. rather than pp.</p>
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Translated	Khan L., translator. Book title: a translation of original. Abingdon: Routledge; 2012. Author AA. Book title. Khan L, translator; Editor BB, editor. Abingdon: Routledge; 2012.
Not in English	Piaget J, Inhelder B. La genèse de l'idée de hasard chez l'enfant [The origin of the idea of chance in the child]. Paris: Presses Universitaires de France; 1951.
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Two authors	Author AA, Author BB. Title of article. Abbreviated Journal Title. 2012;62:112–116.
Three authors	Author AA, Author BB, Author CC. Title of article. Abbreviated Journal Title. 2012;62:112–116.
More authors	Author AA, Author BB, Author CC, et al. Title of article. Abbreviated Journal Title. 2012;62:112–116.
Organization as author	American Diabetes Association. Diabetes update. Nursing. 2003;Suppl:19–20, 24.
No author	Pelvic floor exercise can reduce stress incontinence. Health News. 2005;11:11.
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Conference	
Proceedings	Author DF, Author P. Title. In: Editor HD, Editor NL, editors. Title. Proceedings; 1996 Jul 1; London. Kew (UK): Royal Botanic Gardens; 1998.
Paper	Presenter AK. Title of paper. Paper presented at: Title of Meeting. 12th Annual Meeting; 2003 May 3–6; Oxford, UK.
Poster	Author A. Title of poster. Poster session presented at: Title of Meeting; 2005 Oct 7; New York, NY.
Thesis	
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Unpublished work	
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Website	AMA: helping doctors help patients [Internet]. Chicago: American Medical Association; c1995–2007 [cited 2007 Feb 22]. Available from: http://www.ama-assn.org/ . StatePublicHealth.org [Internet]. Washington: ASTHO; [cited 2007 Feb 23]. Available from: http://statepublichealth.org/ . BIRDNET [Internet]. Washington: Ornithological Council; c1999–2006 [updated 2006 Dec 8; cited 2007 Feb 20]. Available from: http://www.nmnh.si.edu/BIRDNET/
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Wiki	Wikipedia: the free encyclopedia [Internet]. St. Petersburg (FL): Wikimedia

	<p>Foundation, Inc. 2001 – [cited 2007 May 5]. Available from: http://en.wikipedia.org/.</p> <p>WIKISURGERY [Internet]. London: Surgical Associates Ltd. 2006 Sep – [modified 2007 Jan 30; cited 2007 May 3]. Available from: http://www.wikisurgery.com/.</p>
Newspaper or magazine	
	<p>Author A. Article title. Washington Post. 2005 Jul 24;Sect. A:12 (col. 1).</p> <p>Author D. Article title. New York Times [Internet]. 2008 Apr 18 [cited 2008 Dec 19];Research:[about 4 screens]. Available from: http://www.nytimes.com/2008/04/18/health/research Woman in L.A. tests positive for plague. Richmond Times Dispatch. 2006 Apr 20;Sect. A:7 (col. 6).</p>
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Computer program	
	<p>Author AA, Author HC. DiagnosisPro: the ultimate differential diagnosis assistant [CD-ROM]. Version 6.0. Los Angeles: MedTech USA; 2002. 1 CD-ROM: color, 4 3/4 in. Sport care [CD-ROM]. Release 1.0. Champaign (IL): Human Kinetics; c2001. 1 CD-ROM: sound, color, 4 3/4 in. Accompanied by: 1 user manual.</p>